

PHOTO IDENTITY CARD TO ACCREDITED CORRESPONDENTS FOR AVAILING OF RAILWAY CONCESSION

Indian Railways give concession in fare for bonafide press work, to mediapersons accredited to the Press Information Bureau and other competent authorities. After October 15, 2009, such concession can be availed of by obtaining a Photo Identity Card.

Mediapersons accredited to the PIB desiring to avail of the concession may please follow the procedure given below:

- a. Please download the **application form** and **Annexure A** given below [the next two pages of this document].
- b. Please fill up the application form and the upper part of Annexure A. Submit these to the authorised PIB officer at room no. 115, A wing, Shastri Bhawan, New Delhi 110001. *Please do not forget to affix one passport-size photo on Annexure A and to keep a similar photo to be produced before the Railways authorities while submitting Annexure A to them. Please fill all columns in the application form including the undertakings.*
- c. Please collect the **Annexure A** certified by the authorised PIB officer and submit it at the following address to collect the Photo Identity Card:
Chief Booking Clerk in the office of CCM (IT), Room no. 12, Main Reservation Building (IRCA Building), near New Delhi Railway Station, Chelmsford Road, New Delhi 110001
between 10 am and 5 pm, Monday to Saturday

Detailed guidelines and terms for issue of the Photo Identity Card are given at the end of this document [commercial circular no 36 of 2009, without annexures].

**The Principal Director General
Press Information Bureau
Government of India
New Delhi**

Sir,

I intend to apply for Photo Identification Card issued by the Railways. It is requested that a prescribed certificate may be issued in my favour.

I undertake that I shall use the Photo Identification Card issued by the Railways for journeys undertaken by me for work as a journalist. I also undertake that the cost of the journey will be borne by me and no TA/DA will be claimed from my employer(s).

My spouse is Shri/Smt. _____ aged _____ years
(D.O.B. _____).

Signature _____

Name _____

PIB Card No. _____

Designation _____

Organization _____

Date _____

.....receipt.....

Form for Photo Identity Card received _____ dated _____

ANNEXURE "A"
Form of Certificate

I hereby certify that Shri/Smt. _____ is a Press Correspondent accredited to the Headquarters of the Government of India or Headquarters of State Government/Union Territory/District of _____, and recommend that the identity card may be issued on the condition that it will be used by him/her only for journeys for the work as a Press Correspondent.

It is also certified that the cost of journey will be borne by the person concerned and no TA/DA will be claimed from the employer. The Photograph of Shri/Smt. _____ is attested below.

As per undertaking obtained from the above mentioned press correspondent, Shri/Smt. _____ (Full name) aged _____ is the spouse of the Press correspondent.

Photograph of
Press Correspondent
(to be attested by the issuing
authority)

Authorised Accreditation Officer, Press
Information Bureau, Government of India,
New Delhi.

Director of Publicity of State
Government of _____.

Distt. Public Relations Officer/
Collector of _____ Distt.

Place _____
Date _____

Note:- The certificate is to be signed by (1) The Authorised Accreditation Officer, Press Information Bureau, Government of India, in the case of Correspondents accredited to the Headquarters of Government of India, (2) Director of Publicity, in the case of Correspondents accredited to the Headquarters of State Government/Union Territory and (3) Public Relations Officer/Collector of the concerned District, in the case of Correspondents accredited to the District Headquarters.

For PIB accredited correspondents: Kindly submit Annexure A after it has been certified by PIB's authorised accreditation officer, alongwith your photograph, to:

**Chief Booking Clerk in the office of CCM (IT), Room no. 12, Main
Reservation Building (IRCA Building), near New Delhi Railway Station,
Chelmsford Road, New Delhi 110001
between 10 am and 5 pm, Monday to Saturday**

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

(COMMERCIAL CIRCULAR NO. 36 OF 2009)

NO. TCII/2704/2009/Policy

New Delhi, Dated: 10.8.2009

**The General Managers (Comml.)
All Indian Railways.**

Sub: Concession to Accredited Press Correspondents.

As per rule No. 244 of IRCA Coaching Tariff No. 26 Part I (Vol.I) concession is granted to the Press Correspondents accredited to the Headquarters of Government of India, State Governments, Union Territories and Districts through coupon books of specified money value at full rates, as per their demand, for unlimited travel on Indian Railways for bonafide press work.

As announced by Hon'ble MR on 3.7.2009 in the Budget Speech for 2009-10, the existing system of Coupon Books for Accredited press Correspondents shall be replaced by Photo Identity Card based system, and accordingly Rule 244 of IRCA Coaching Tariff No 26 Part-I (Vol-I) shall be replaced as follows:-

1. PHOTO IDENTITY CARD

1.1 Photo identification card will be issued by Railways to accredited press correspondents instead of coupons books. The Photo identification card will be issued on production of the certification by the Press Information Bureau and other competent State and local authorities as per the specimen form of certificate enclosed (**Annexure "A"**). The Photo identity cards will be issued only in favour of a single correspondent, by name, from the station serving the Capital/Headquarter, (**list enclosed**).

1.2. The Press Correspondents will approach the concerned station alongwith (i) certificate as per Annexure 'A' issued by the Press Information Bureau/other competent authority and (ii) one additional self attested photo (to be affixed on photo identity card). The Photo Identity card (proforma as per **Annexure 'B'**) will be issued to the accredited Press Correspondent by name affixing the self-attested photo with all the particulars as mentioned therein. These photo identity cards will be valid for two years from the date of issue. The validity period will be mentioned in the Identity cards i.e "This Identity card is valid for two years from date of issue".

1.3. Photo identity cards are not transferable and must be used only on journeys connected with bonafide Press work by the correspondent in whose name they have been issued. In the event of the transfer, dismissal or death of a Correspondent in

whose favour a photo identity card is issued, the Ministry of Information and Broadcasting, New Delhi/State Government/ District Administration concerned may immediately inform the office or station which originally issued the Identity card based on the certificate at annexure "A". On receipt of such information Zonal Railways will initiate action to block the concerned alpha numeric serial number in the UTS/PRS soft ware/system.

2. ELEMENT OF CONCESSION

2.1. The element of concession shall be (i) 50% in the basic fares all classes of Mail/Express trains & all other charges are to be collected in full; and (ii) 50% in the all inclusive fares of all classes of Rajdhani/Shatabdi/Jan Shatabdi trains. This concession will not be admissible in Garib Rath trains.

2.2. The same concession will be extended to Spouse of the accredited Press Correspondent while travelling with him/her once in every financial year (April to March). This concession will be issued to the spouse of the accredited Press Correspondent when travelling from the station serving the headquarters to any place and back. This concession is not admissible for the spouse when travelling alone. For availing the concession for spouse the accredited Press correspondent shall give an undertaking to the Chief Reservation Supervisor /Station Manager/Booking Supervisor as per **Annexure "C"** at the time of booking the ticket.

2.3. The concessional tickets will be issued by the Station Master through PRS/UTS on collection of the photo copy of the Identity card of the accredited press correspondent. However, at the time of issue of ticket, the original Identity card should also be inspected/ verified. The press Correspondent shall carry the Photo identity card with him during the journey for verification purposes by TTE. In case photo identity card is not produced, the difference of the full fare payable and the concessional fare paid shall be charged.

2.4 This concession is not valid in case of season tickets, circular journey tickets and tickets for local/Suburban/passenger trains.

2.5 The concession will not be granted inside the train i.e. if the Press Correspondents enters the train without proper ticket or extends journey on concession tickets or changes the ticket to higher class, no concession will be granted inside the train.

2.6. The new system of concession based on Photo Identity card and the increased concession on Rajdhani/Shatabdi/Jan Shatabdi trains will be effective from 15.10.2009.

2.7. Refund on cancellation of tickets shall be granted at the station across the counter in accordance with the existing refund rules. TDR shall be issued only in those cases where refund at the station is not admissible.

3. STATUS OF TICKETS ALREADY PURCHASED ON COUPONS

3.1. Tickets already purchased prior to 15.10.09 for travel on and after 15.10.2009, through coupon books will remain valid. The existing coupons issued to the accredited press correspondents shall be valid up to 14th October, 2009. Thereafter, these

coupon books will not be valid and only the new identity card system will be valid. On surrendering the existing coupon books at the station of their issue, the accredited Press Correspondents will be granted full refund of the value of unused coupons with them, provided that the validity period of the coupon book has not expired. Refund will continue to be allowed for three months from 15.10.2009 to 14.01.2010. Thereafter no refund will be granted under any circumstances.

3.2 In case of tickets already issued for travel on & after 15.10.2009 by Rajdhani/Shatabdi/Jan Shatabdi trains refund of difference of fares (due to increase in the element of concession) will not be admissible.

4. GENERAL

4.1 The Zonal Railways will print Identity card with unique alpha numeric serial numbers. The Alpha part would denote the Zonal Railway code and the number will represent the running number of the Identity Card for e.g. NR-06 denotes the identity cards issued by Northern Railway. Zonal Railways should take necessary action so as to ensure that the Identity cards are printed, and as far as possible, issued to accredited press correspondents before 15.10.2009, so as to avoid any inconvenience.

4.2 The particulars of the identity card issued by the Zonal Railways shall have to be incorporated in the concerned software/system. For purposes of maintaining the database of each correspondent, a utility would be provided in the PRS and UTS by CRIS. All details of Identity card would have to be filled by the concerned supervisor in this utility developed by CRIS at the first instance whenever the Press correspondent presents the Identity card for issue of tickets. Thereafter, this database shall be maintained by the Zonal Railways in coordination with the CRIS.

4.3 A Flag would be required to be put on the system (UTS/PRS) whenever the spouse avails the concession of 50% once a year.

4.4 Compaction should be ensured whenever accredited Press correspondent is travelling with spouse/family.

4.5 The concessional ticket will be issued to accredited press correspondent with his/her spouse by the Chief Reservation Supervisor/Station Master/Booking Supervisor on collection of the undertaking as per Annexure 'C' given by the press correspondents along with a copy of Photo Identity card.

4.6 With effect from 15.10.2009, these rules will replace the existing Rule 244 of the IRCA Coaching Tariff No. 26 Part-I (Vol.I).

4.7 Wide publicity through various media may be given at regular intervals. Zonal Railways are advised to inform all accredited press correspondents residing in their Railway divisions to collect Form of certificate from (1) Dy. Principal Information Officer, Government of India, in the case of Correspondents accredited to the Headquarters of Government of India, (2) Director of Publicity, in the case of Correspondents accredited to the Headquarters of State Government/Union Territory and (3) Public Relations Officer/Collector of the concerned District, in the case of Correspondents accredited to the District Headquarters. The form of certificate can also be downloaded from the Indian Railways Website.

5. Necessary instructions may be issued to all concerned immediately including PRS/UTS immediately and compliance ensured. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

(Dr. Monica Agnihotri)
Director Passenger Marketing
Railway Board

No. TCII/2704/2009/Policy

New Delhi, Dated 10.8.2009

Copy to:-

1. DAI (Railways), New Delhi with 36 spares.
2. FA & CAOs, All Indian Railways.
3. Principal Director of Audit, all Indian Railways.

DA/36 spares with
Item 1 only

for Financial Commissioner, Railways

No.TCII/2704/2009/Policy

New Delhi, Dated 10.8.2009

Copy forwarded for information & necessary action to:

1. CCMs, All Indian Railways.
2. CCM (PM)s, All Indian Railways.
3. CRB, MT, FC, Secretary, DG/RHS, Railway Board.
4. AM(B), Adv (Finance), AM(IT), AM(C), Adv (Vig), ED(A), EDF(C), ED(C&IS), EDTC(R), EDV(T), ED/Safety, DPR, DIP and DFC, TC(CR), V(SS), PR, TG-I, TG-II, TG-IV, TG-V & F(C) Branches, Railway Board.
5. MD, Centre for Railway Information System (CRIS), Chanakyapuri, Near National Rail Museum, New Delhi.
6. MD, IRCTC, 9th Floor, Bank of Baroda Building, 16, Sansad Marg, N.Delhi.
7. Director General, Railway Staff College, Vadodara.
8. Managing Director, Konkan Railway Corporation Ltd., Belapur Bhavan, Plot No. 6, Sector 11, CBD Belapur, Navi Mumbai – 400 014.
9. General Manager, Metro Railway, 33/1, J.L. Nehru Road, Kolkata.
10. Chief Commissioner of Railway Safety, Lucknow.
11. General Secretary, IRCA, Chelmsford Road, New Delhi for issue of necessary correction slips to Coaching Tariff.

DA: As above

(Dr. Monica Agnihotri)
Director Passenger Marketing
Railway Board